



Visitor Guide

VISITING RULES

The following rules apply to all SRSTC visitors. Note: Visitors should not bring children or pets with them to be left unattended in their vehicle due to safety concerns.

Department of Health and Family Services
Division of Disability and Elder Services
PDE-1005 (Rev. 12/04)

Approved Visitors

Anyone visiting must be on the approved visitor list. This process is completed by the patient contacting his social worker. SRSTC will forward an application to the potential visitor to be filled out completely and honestly. The form should be returned to the facility, **NOT** the patient. The patient will be informed when the visitor has been approved. SRSTC is cautious in our approach to approving children as visitors.

Visiting Hours

Visiting hours are:

Monday – Friday:	12:30 pm - 8:30 pm
Saturday:	7:30 am - 4:30 pm
Sunday:	7:30 am - 3:30 pm
Holidays:	7:30 am - 4:30 pm

Location of Visits

SRSTC has a visiting room for use by all patients and an outdoor visiting area for patients at the appropriate privilege level.

Check-in Process

Visitors must check in at the lobby. Each visitor must provide identification. Only the following forms of identification will be accepted:

- State Driver's License
- Valid Military ID
- Department of Transportation (Motor Vehicle Department) Picture Identification Card
- State Picture ID
- Current Passport

Driver's license and picture identification cards will be accepted for out-of-state visitors. Staff will check each visitor's name on the approved visitor list. Visitors not on the list will be denied visitation. Secure lockers are available to store purses, keys, etc. Proper identification for approved minors accompanied by approved adults are any of the above, Social Security Card or Birth Certificate.

SRSTC is not responsible for lost or stolen articles. It is recommended that personal items be locked in your vehicle. Individuals are not permitted to stay in the parking lot for any extended period of time.

Metal Detector

All visitors must pass through and clear the metal detector. To ease the entrance process, visitors should avoid wearing clothing with metal attached (i.e., undergarments with underwires, buckles, snaps, metal buttons, etc.). It is also recommended that visitors refrain from wearing excessive jewelry. Visitors with pacemakers or other medical implants must make their condition known to staff and carry a doctor's note describing the condition.

Contraband

Visitors who bring in un-approved items are subject to having visitation privileges suspended or revoked and possible prosecution.

Special Accommodations

It is the visitor's responsibility to inform SRSTC of a disability requiring special accommodations. This includes accommodation requests necessary to enter the institution and for the duration of the visit. Individuals should request these accommodations from the Security Department in advance of the visit.

Money

Patients are not allowed to keep money on the unit or handle money during a visit. Staff will accept cash or money orders for patients and provide a written receipt during check-in process in the lobby. The SRSTC Business Office maintains individual accounts for all patients. Visitors may bring coins not to exceed \$20 per visitor to the visiting room. No paper money is allowed.

Food

Visitors may purchase beverages or food items from vending machines in the visiting room. No food or beverages can be brought in by visitors, nor taken by the patient back to his living unit. If a patient is approved for a level of privileges that routinely allows food, the visitors may contact a local food vendor from the lobby to place an order. All patients may have two special meal visits yearly, which must be pre-approved and scheduled in advance by the patient.

Property

Visitors may not bring property for patients. Allowable items for visitors to bring in the visiting room, but may not be exchanged with patients, include:

- 3x5 Coin Purse
- Comb, Pick or Brush
- 10 Photos (No Polaroids) Loosely Handled, No Photo Albums
- 1 Package of Unopened/Factory Sealed Cigarettes or Cigars (Outside visits only)

All property received by patients must be sent directly from a retail outlet/store to the patient.

Attire

A visitors' dress code has been developed to ensure a safe and secure visiting area that is appropriate and tasteful for a treatment center.

The following apparel is considered inappropriate and will result in denial of entry:

- Transparent clothing.
- Shorts that are shorter than fingertip length (i.e., standing naturally with arms straight down the side of the body and fingers extended).
- Skirts or dresses shorter than fingertip length plus three inches.
- Strapless, tube or halter tops.
- Tops that expose the midriff.
- Underwear worn on the outside of clothing.
- Clothing with revealing holes or tears above finger tip level.
- Clothing or accessories with obscene or profane writing, images or pictures.
- Spandex or spandex-like and lycra or lycra-type athletic pants, aerobic/exercise tights or leotards.
- Sunglasses are not allowed in the visiting room.
- All visitors must wear shoes for the entire visit.
- Individuals wearing gang related clothing or insignia may be denied entrance into the institution.

BACKGROUND

The Sand Ridge Secure Treatment Center (SRSTC) is a secure treatment facility located in Mauston, Wisconsin. SRSTC staff serve the treatment needs of male patients placed at the facility under Wisconsin Statute Chapter 980 for sex offender treatment. SRSTC is administered by the Department of Health and Family Services (DHFS) / Division of Disability and Elder Services (DDES).

VISITATION

SRSTC staff welcome approved visitors. All visitors must conform to visitation rules and display proper behavior during the visit. Actions by visitors that conflict with treatment or compromise security will not be tolerated. Any non-compliance with guidelines could result in the termination of the visit and may affect visiting approval in the future.

Anyone with evidence of having consumed alcohol or illegal drugs will be denied entrance.

Contact between visitors and patients will be allowed at the beginning and the end of the visit. Example: a hug, handshake or a brief kiss. Hand-holding during the visit is permitted. All games, trash, etc., must be picked up and placed in the appropriate areas when the visit is ended.

QUESTIONS/COMMENTS

Questions and comments regarding SRSTC visitation should be directed to:

Captain's Office
1111 North Road
P.O. Box 700
Mauston, WI 53948-0700
(608)847-4438

DIRECTIONS TO SRSTC

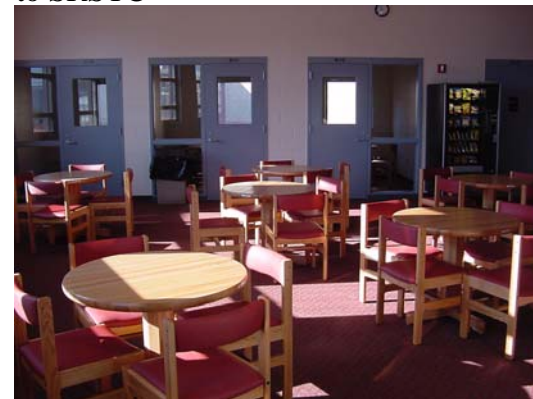
SRSTC is located in the central Wisconsin city of Mauston, about 85 miles northwest of Madison. Mauston is easily accessible via Interstate.

To get to SRSTC from the South:

- Exit Interstate 90/94 at the Mauston (Highway 82) Exit No. 69
- Turn left onto State Highway 82
- Proceed to the second stop light and turn left
- At the next set of stop lights turn right onto State Highway 12/16
- Follow Highway 12/16 through the next set of stoplights and around Lake Decorah. The lake will be to the right.
- On the left-hand side, just past the lake, turn left onto North Road.
- SRSTC will be located on the right hand side of the road about ¼ mile from the highway.

To get to SRSTC from the North:

- Exit Interstate 90/94 at the Mauston (Highway 82) Exit No. 69
- Turn right onto State Highway 82
- Follow directions above from Highway 82 to SRSTC



- SRSTC Visiting Room